

Children's Recreation Volunteer Role Description

Department: Wellbeing	Location: Hospice
Responsible to: Senior Social Worker	Vol Type: Standard
Length of role: Long term	Context: Family Support

Availability: Flexible, Monday to Friday

Frequency: minimum of 2 hours per week

Outline of Role:

The Social Work team works with patients and their families, as well as with people in the community, who may attend our events or visit our shops.

The team would like to ensure the well-being of children is considered in the hospice setting. For this volunteer role you will be helping to create a child-friendly space, ensuring it is kept tidy and maintained, with thought given to the diverse range of guests that may attend. You'll play a crucial role in ensuring families feel valued and supported during their time at St Michael's Hospice.

You will not be expected to have direct contact with children, but children may come to the area while you are volunteering.

Role tasks:

- Assisting with creation of a child-friendly space in our reception area
- Keeping area tidy and stocked with colouring materials, including seasonal colouring pages that can change throughout the year and can reflect current multi-faith festivals, Eid, Easter, Chinese New Year etc
- Weekly checks on all toys, dressing up items and books to ensure nothing is broken and all is still fit for purpose.
- Notifying Social work team if items in the area are damaged or broken so we can order replacements.
- Liaising with our Distribution Centre to request items that are appropriate
- Create visiting packs for children under guidance from Social Work team – including printing out materials.
- Notifying Social work team know when visiting packs materials are running low so stock can be re-ordered.
- Liaising with Wellbeing Services team to flag any concerns

Skills and Experience Required:

- Experience of working or volunteering with children desirable but not essential.
- Awareness of appropriateness of toys for age range of children desirable but not essential.

st michael's hospice

- Awareness of health and safety
- Good communication skills, as you will be liaising with other teams.
- A good eye for creating clearly laid out and visually pleasing displays
- Standard level of IT skills desirable

Personal Qualities Required:

- Imaginative and creative
- Empathetic, with a sensitivity to the needs of a diverse range of guests
- Ability to embrace diversity and treat everyone in the Hospice community with respect
- Self motivated and able to work independently, whilst being aware of the boundaries of the role
- An openness to learning new skills and availability to attend training for role as required.

Learning Needs:

Statutory

Training Module	Method	Renewal
Equality, Diversity & Human Rights for Volunteers	Volunteer Welcome Session or e-learning	3 years
Moving and Handling Level 1	e-learning	3 years
Fire Safety for Volunteers	e-learning	3 years
Health Safety & Infection Prevention	e-learning	3 years
Hand Hygiene for non-clinical staff	e-learning	2 years
Safeguarding Adults – Level 1	e-learning	3 years
Safeguarding Children – Level 1	e-learning	3 years

**We anticipate that this learning will take between two and three hours depending on your level of experience in using online platforms. Support is available if you do not have access to a computer at home, or would like assistance in to complete the training. Please contact Voluntary Services for more information*

Mandatory:

Volunteer Welcome Session

Role Induction (*including local H&S and Hand Hygiene measures*)

ID Badge and security fob

Departmental support:

Day to day support will be provided by the Social Worker and Senior Social Worker.

DBS:

A DBS check is not required for this role

Role description read and agreed by:	
Signed:	
Date:	