

Annual Return 2013 (Online)



ST MICHAEL'S HOSPICE HASTINGS AND ROTHER

Charity number: 288462
Submitted on 23 December 2013

Some of the information you give in this form will become publicly available on the Register of Charities. These fields are marked – **P**

This form shows the information you have entered through the Annual Return 2013 Online.

The Annual Return was submitted online by MS VINYO AIDAM on 23 December 2013.
You do not need to send us a signed copy.

PART A - Charity information

A1 - Financial period

This Annual Return should be completed for financial periods ending on or after 1st January 2013.

Financial period start - P :	01 April 2012
Financial period end - P :	31 March 2013
Next financial period end:	31 March 2014

A2 - Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income - P :	£5,018,310
Spending - P :	£5,170,968

A3 - Charity contact

The contact details for your charity are printed below.

Your current contact is an: Individual

Title: MS
Personal names: CELIA
Family name: PYKE-LEES

Suffix:
Display name - **P**: CELIA PYKE-LEES
Date of birth: 25 June 1948
Telephone - **P**: 01424 456367
Mobile:

Your contact details as shown on
the Register of Charities are - **P**:
CELIA PYKE-LEES
ST. MICHAELS HOSPICE
25 UPPER MAZE HILL
ST. LEONARDS-ON-SEA
TN38 0LB

A4 - Email for Charity Commission use

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current private email address: VAidam@stmichaelshospice.com

A5 - Email for public display

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**: info@stmichaelshospice.com

A6 - Charity website

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**: www.stmichaelshospice.com

A7 - Corporate trustee

Your charity has no corporate trustees.

A8/A9 - Current and new individual trustees

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available.

The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**.

Trustee 1:	PROFESSOR DEREK BLACKMAN
Trustee 2:	MRS IRENE DIBBEN
Trustee 3:	MR JULIAN AVERY
Trustee 4:	MS JULIA PARSONS
Trustee 5:	MR SIMON CORELLO
Trustee 6:	MR CHRISTOPHER ROWE
Trustee 7:	MR CLIFF WALLIS
Trustee 8:	MRS ANGELA CHIVERS
Trustee 9:	MR CHARLES EVERETT
Trustee 10:	MR MICHAEL FOSTER
Trustee 11:	MR NIGEL GAYMER
Trustee 12:	DR ROSIE GUY
Trustee 13:	MR BERNARD HIBBS
Trustee 14:	MR STEVE BARNES

A10 - Linked charities

There are no active linked (subsidiary or constituent) charities associated with this charity.

A11 - Area of operation in England and Wales

Shown below is the area in England and Wales that we currently hold for your charity - **P**.
1 EAST SUSSEX

A12 - Area of operation outside England and Wales

Your charity has not specified any countries of operation outside England and Wales.

A13 - Charity classification

Printed below are the details we currently hold for your charity.

WHAT your charity sets out to do - **P**:

	GENERAL CHARITABLE PURPOSES
	EDUCATION/TRAINING
✓	THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
✓	DISABILITY
	THE PREVENTION OR RELIEF OF POVERTY
	OVERSEAS AID/FAMINE RELIEF
	ACCOMMODATION/HOUSING
	RELIGIOUS ACTIVITIES
	ARTS/CULTURE/HERITAGE/SCIENCE
	AMATEUR SPORT
	ANIMALS
	ENVIRONMENT/CONSERVATION/HERITAGE
	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
	RECREATION
	OTHER CHARITABLE PURPOSES

WHO your charity helps - **P**:

	CHILDREN/YOUNG PEOPLE
✓	ELDERLY/OLD PEOPLE
✓	PEOPLE WITH DISABILITIES
	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
	OTHER CHARITIES OR VOLUNTARY BODIES
	OTHER DEFINED GROUPS
	THE GENERAL PUBLIC/MANKIND

HOW your charity operates - **P**:

	MAKES GRANTS TO INDIVIDUALS
	MAKES GRANTS TO ORGANISATIONS
	PROVIDES OTHER FINANCE
✓	PROVIDES HUMAN RESOURCES
✓	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
✓	PROVIDES SERVICES
✓	PROVIDES ADVOCACY/ADVICE/INFORMATION
	SPONSORS OR UNDERTAKES RESEARCH
	ACTS AS AN UMBRELLA OR RESOURCE BODY
	OTHER CHARITABLE ACTIVITIES

A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

Providing healthcare for people with life limiting disease in Hastings and Rother Districts

A15 - UK volunteers

Your charity has told us that it had 800 UK volunteers during the financial period.

A16 - Company number

The company number (as registered with Companies House) for your charity is 01776496.

A17 - Charity's main bank/building society account

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Sort code: XX-XX-XX-
Account number: XXXXXXXXXX
Account name: ST MICHAEL'S HOSPICE HASTINGS

A18 - Gift Aid

Your charity claimed Gift Aid in this financial period.

A19 - Land and buildings

Your charity owns or used land or buildings for charitable purposes.

REPORTING SERIOUS INCIDENTS

As soon as possible, you should report to the Commission any incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation.

If any serious incident, including any of those listed below, have occurred since your last return, you should notify us immediately if you have not already done so.

Please read the Guidance Notes first to help you decide how to respond. Then either email rsi@charitycommission.gsi.gov.uk or call 0845 3000 218 to inform us.

SERIOUS INCIDENTS

- Fraud, theft or significant loss of funds or other property.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including any individual staff, trustees or volunteers) has any known or alleged link to a proscribed(banned) organisation or to terrorist or other unlawful activity.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Suspicions, allegations or incidents of abuse or mistreatment of beneficiaries.
- The charity has been subject to a criminal investigation, or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are concerned about criminal or unlawful activity, or very serious incidents about a charity that may pose a risk to its funds, property, beneficiaries or reputation.

LEGAL OBLIGATION

As part of the charity's Annual Return, trustees must confirm that there are no serious incidents or other matters which they should have brought to the attention of the Commission and have not done so already. Failure to do so will be regarded as a breach of legal requirements.

PART B - Financial information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **consolidated accounts**.

Fields that are indented provide supplementary information. They are included in the figure for the main field above, but the indented fields may not represent the whole amount.

P - The Commission may publish any of the information provided in Part B on the Register of Charities.

B1 - Resources

Incoming resources

B1.1 Voluntary income - P :	£ 1,254,028
B1.1a Legacies - P :	£ 533,783
B1.1b Endowments received - P :	£ 0
B1.2 Activities for generating funds - P :	£ 1,946,829
B1.3 Investment income - P :	£ 60,782
B1.4 Incoming resources from charitable activities - P :	£ 1,756,671
B1.5 Other incoming resources - P :	£ 0

Resources expended

B1.7 Costs of generating voluntary income - P :	£ 335,491
B1.8 Fundraising trading costs - P :	£ 1,058,455
B1.9 Investment management costs - P :	£ 0
B1.10 Costs of charitable activities - P :	£ 3,737,774
B1.10a Grants to institutions - P :	£ 0
B1.11 Governance costs - P :	£ 39,248
B1.12 Other resources expended - P :	£ 0

B1.6 Total incoming resources - **P**:

£ 5,018,310

B1.13 Total resources expended - **P**:

£ 5,170,968

B2 - Other recognised gains/losses

B2.1 Revaluations of tangible fixed assets - P :	£ 0	B2.3 Gains/losses on investment assets - P :	£ 7,860
B2.2 Actuarial gains/losses on defined benefit pension schemes - P :	£ 0		

B3 - Assets and liabilities

B3.1 Total fixed assets - P: £ 2,877,060	B3.7 Total fixed assets (at start of year) - P: £ 2,029,762
B3.1a Fixed asset investments - P: £ 1,121,401	B3.7a Fixed asset investments (at start of year) - P: £ 225,168
B3.2 Total current assets - P: £ 5,571,818	
B3.2a Current asset investments - P: £ 0	
B3.2b Cash - P: £ 4,983,993	
B3.3 Creditors due within one year - P: £ 184,800	B3.8 Endowment funds - P: £ 0
B3.4 Long-term creditors and provisions - P: £ 0	B3.9 Restricted funds - P: £ 5,000
B3.5 Pension fund assets/(liabilities) - P: £ 0	B3.10 Unrestricted funds - P: £ 8,259,078
B3.6 Total net assets/(liabilities) - P: £ 8,264,078	B3.11 Total funds - P: £ 8,264,078

B4 - Additional information

B4.1 Support costs - P: £ 335,491	B4.3 Level of reserves - P: £ 2,000,000
B4.2 Depreciation charge for year - P: £ 114,557	B4.4 Number of full-time equivalent employees - P: 126

Data protection

Any information you give us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to its release, or in the circumstances that are set out in the Guidance Notes

ADVICE FOR THE TRUSTEES AND MANAGERS OF ST MICHAEL'S HOSPICE HASTINGS AND ROTHER

The following guidance may be useful for your trustees. To view these publications, please visit our website at www.charitycommission.gov.uk/publications.

Trusteeship

[CC30 Finding New Trustees](#)

A 'start to finish' guide to help charities to recruit new trustees effectively and increase the range of skills and experience on their board. **Also includes useful information on vetting trustees and the Criminal Records Bureau which may be useful to existing trustees.**

[CC3 The Essential Trustee](#)

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

Reserves

[RS13 Tell it like it is](#)

Charities are urged to remove the mystique surrounding their reserves.

Activities

[RS15 Stand and Deliver](#)

This publication presents the results of our survey on charities delivering public services, ranging from full-cost recovery to length of funding agreements. **May be useful for charities in receipt of public funding.**

Fundraising

[CC35 Trustees, Trading and Tax](#)

This guidance explains when charities may engage in trading activities for fund-raising purposes, and when a separate subsidiary trading company should be established.

Sound Governance

[CC34 Collaborative Working and Mergers](#)

Guidance on collaborative working and mergers, highlighting both good practice and the practical help we can give.

Declaration

Your Annual Return was submitted online by MS VINYO AIDAM on 23 December 2013, telephone number 01424 456370.

MS VINYO AIDAM certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.

